



Raleigh
Housing
Authority

Ashley Lommers-Johnson, Chief Executive Officer

MEMORANDUM #1

DATE: May 31, 2024

TO: All Interested Respondents

FROM:


Donna Perez
Director, Asset Management

**RE: Request for Qualifications
Architecture, Design & Specialty Advisory Services 2024-28**

This Memorandum serves as Revision #1 to the RFQ for Architecture, Design & Specialty Advisory Services 2024-28.

Section 6 Submittal Procedures is hereby amended as follows:

All packets must be submitted and received by no later than the submittal deadline of **3:00 PM EDT July 1, 2024.**

PROPOSAL SUBMISSION is hereby amended as follows:

All offerors shall submit their digital proposals by email to am_red@rhaonline.com. Proposals shall be in the form of (1) .pdf file, either as an email attachment or a link to a file sharing service.

Proposals may also be submitted as hard copy. An original, three (3) copies, and a flash drive of the proposal must be submitted in a sealed envelope to RHA. The envelope must be clearly marked with the words "RFQ Architecture, Design & Specialty Advisory Services 2024-28." No oral or faxed proposals will be accepted.

All proposals must be received at the following address by the proposal deadline stated above:

Raleigh Housing Authority
900 Haynes St.
Raleigh, NC 27604
Attn: Asset Management
Email: am_red@rhaonline.com