

RALEIGH HOUSING AUTHORITY
PUBLIC HOUSING & SECTION 8
APPLICATION FOR HOUSING ASSISTANCE

APPL # _____

900 Haynes Street, Raleigh, North Carolina 27604

www.rhaonline.com

For assistance please call (919) 508-1105 or (919) 508-1201 TDD/TTY 1-800-735-8262

Si necesita asistencia en Español, llamar al 919.508.1110 o visite nuestra oficina y complete la forma para solicitar el servicio de traducción. Usted sera contactado para una cita..

2021 HUD Determined Income Limits

SECTION 8 VOUCHER PROGRAM

1 PERSON - \$33,500	2 PERSON - \$38,300	3 PERSON - \$43,100	4 PERSON - \$47,850
5 PERSON - \$51,700	6 PERSON - \$55,550	7 PERSON - \$59,350	8 PERSON - \$63,200

PUBLIC HOUSING PROGRAM

1 PERSON - \$53,600	2 PERSON - \$61,250	3 PERSON - \$68,900	4 PERSON - \$76,550
5 PERSON - \$82,700	6 PERSON - \$88,800	7 PERSON - \$94,950	8 PERSON - \$101,050

These limits represent the maximum annual income that a household can earn and still qualify for housing assistance.

Your name will be added to the waiting list once a COMPLETE application is received. Incomplete applications will not be accepted or added to waiting lists (ex. missing SSN, signature, etc.)

Please clearly print the information below for the Head of Household:

Name: _____

First
Middle
Last

Street Address: _____ City: _____

State: _____ Zip Code: _____ Phone Number: _____

Email Address: _____ Social Security Number: _____

Gender: _____ Date of Birth: _____ City & State of Birth: _____

Please answer all of the questions below by checking the appropriate boxes. I wish to apply for:

All Programs Public Housing Housing Choice Voucher Project Based Voucher RAD Project Based Voucher

My preferred* bedroom size is: 1-BR 2-BR 3-BR 4-BR 5-BR *While your preference will be considered, all bedroom sizes are determined by household size and need in accordance to policies at the time of housing. There is no guarantee that your preferred selection will be approved.

I am currently homeless. Yes No

I am a veteran. Yes No

I have been an RHA resident before. Yes No

I currently live in subsidized housing. Yes No

If you answered yes, to the two previous questions: **When:** _____ **Where:** _____

My household needs an accessible unit. Yes No **What type of accessible unit do you need?** Wheelchair Accessible

Visually Equipped Hearing Equipped Flat and/or First Floor Other: _____

My household racially identifies as: Black White American Indian/Native Alaskan Asian/Pacific Islander

Other: _____ **My household ethnically identifies as:** Hispanic Non-Hispanic

My household's primary language is: English Spanish Other: _____

Please clearly complete all sections below for each family member.

LIST INFORMATION FOR ALL HOUSEHOLD MEMBERS AND OCCUPANTS --- USE A SEPARATE SHEET IF NEEDED

NAME LAST, FIRST, M.I.	RELATIONSHIP/ HOUSEHOLD MEMBERS	GENDER	DATE OF BIRTH MM-DD-YY	CITY OR COUNTY AND STATE OF BIRTH	SOCIAL SECURITY #

LIST ALL INCOME IN THE HOME -- LIST ADDITIONAL INCOME ON A SEPARATE SHEET IF NECESSARY.

NAME	EMPLOYER or SOURCE OF INCOME	START DATE	MONTHLY (GROSS)	WEEKLY (GROSS)	HOURLY (GROSS)	# of HOURS WORKED

List your Landlord history or where you lived for the last two (2) years. List additional Landlords on a separate sheet if necessary.

Landlord #1

Name: _____

Address: _____

Phone Number: _____

Landlord #2

Name: _____

Address: _____

Phone Number: _____

Referring Person and/or Agency

Did a Service Provider or Case Worker refer you to apply for Raleigh Housing Authority? Yes No

Referring Agency: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

WAITING LIST PREFERENCES

RHA programs have preferences which help determine the order applicants will be processed for housing assistance. Verification of preference status will be required prior to preferences being applied to active applications.

Check all of the following preferences for which you may qualify:

- Elderly** (62 years and older) – Government issued verifications such as photo ID, birth certificate, passport, etc. will be required.
- Disabled** – Social Security Administration and/or Provider verification will be required.
- Wake County Preference** – Government issued photo ID or current paystubs showing Wake County residence and/or employment will be required.
- Ready To Rent Graduate** – Verification of completion of Wake County’s *Ready to Rent* program will be required.
- Working Family*** – Current employment status, number of hours worked and length of employment will be required through recent paystubs (2 or more) and/or employer letter on company letterhead.

Current Employer: _____ Telephone Number: _____

Start Date: _____ Average Number of Hours Worked Per Week: _____

*To qualify for the Public Housing Working preference, families must be working at least 35 hours per week and have been employed two (2) years prior to admission.

*To qualify for the Section 8 Voucher program working preference, families must be working at least 20 hours per week and have been employed for at least 6 months.

Warning: Section 1001 of the Title 18 of the United States Code states that a person is guilty of a felony for knowingly and willingly making false or fraudulent statements to any department of the United States Government.

Privacy Act Notice: The collection, maintenance, use and dissemination of SSNs, Employer Identification Numbers (EIN) any information derived from SSNs and EINs, and income information under this subpart shall be conducted, to the extent applicable, in compliance with the Privacy Act (5 U.S.C. 552a) and all other provision of Federal, State and Local Law.

Violence Against Women Act (VAWA) Notification: VAWA provides protections for victims of domestic violence, dating violence, stalking, or sexual assaults to prevent them from being denied admissions to or from losing housing solely as a result of being a victim. This protection extends to all household members listed on a housing assistance application or lease agreement. At any time it is made known to RHA that an applicant, resident or voucher recipient is a victim of domestic violence, RHA will pause to allow the victim the time needed to provide documentation/verification of the abuse.

Right to Reasonable Accommodation: Applicants and assisted families have the right to request reasonable accommodations. Please notify staff if you or anyone in your family is a person with disabilities, and you require a specific accommodation in order to fully utilize our programs and services.

Immigration Notification: Financial assistance is contingent upon the appropriate submission and verification of documentation of citizenship or eligible immigration status. Proof of citizenship or eligible immigration status is required before an offer of housing assistance to a family. A list of acceptable submission and verification documentation is available on our website at www.rhaonline.com.

Criminal Background Checks: A criminal background check *is* conducted on all adult household members. Certain criminal convictions may be disqualifying, such as but not limited to: sex offenses or violent and/or drug manufacturing and distributing related convictions. At the discretion of the RHA, on a case-by-case basis, a tenant’s past criminal behavior may not necessarily bar him/her from the program. RHA may, in its discretion, take into consideration a variety of potential extenuating circumstances including but not limited to: whether violence was involved, whether a pattern of drug use or sales is evidenced by the record, whether an applicant has gone through a recovery program, the disposition of a case, time elapsed since the criminal act, etc. The final determination may prevent the family from receiving rental assistance.

I certify all information and answers provided are true and complete to the best of my knowledge. I consent to the release of necessary information in order to verify my answers and to determine my eligibility. I further understand that knowingly providing false statements or information is punishable by law and grounds for denial from all RHA programs and/or termination of tenancy after occupancy.

Applicant Signature: _____ **Date:** _____



GENERAL INFORMATION
PLEASE KEEP THIS PAGE

The Raleigh Housing Authority website, www.rhaonline.com, provides additional information on RHA programs and policies. For Section 8 questions and concerns, please contact the Leased Housing department at (919) 508-1105 or housinginfo@rhaonline.com. For public housing questions and concerns, please contact the Housing Management department at (919) 508-1201 or info@rhaonline.com.

Applications are available at RHA offices and on our website. Applicants may apply to be on any or all of the waiting lists at any time using the appropriate application form. RHA manages each waiting list separately and any status change to an application on one waiting list has no effect on the applicant's information or position on any of the other waiting lists.

The waiting list time for Section 8 is approximately 3 to 7 years depending on voucher availability. The waiting list time for Public Housing is approximately 2 to 5 years depending on unit availability.

BE SURE TO KEEP YOUR CONTACT INFORMATION UP TO DATE

Applicants will be sent letters to the address provided on this application. Applicants are responsible to provide current and accurate contact information at all times. Applicants who experience a change of contact information or household must provide an update directly to RHA by completing an applicant Change of Status form for each housing program to which you applied. Changes will be made once a completed applicant Change of Status form is received by RHA. Change of Status Forms should be submitted to the main office at 900 Haynes Street, Raleigh, NC 27604. Additionally, forms may be downloaded from the RHA website or picked up in the Leased Housing or main lobby. RHA uses the US Postal Service for the delivery of written correspondence, however RHA is not responsible for the delivery of the mail. Applicants whose mail is returned to RHA as "Undeliverable" or otherwise fail to respond will be withdrawn from the waiting list.

SECTION 8 VOUCHER BASICS

Section 8 is a HUD-subsidized rental assistance program for very low-income families, also referred to as the "Voucher Program" or "HAP" (Housing Assistance Payment Program). Section 8 is a program that enables you to secure housing in the private market.

- RHA currently has waiting lists for two types of vouchers, Housing Choice Vouchers (HCV) and Project Based Vouchers (PBV).
- Housing Choice Vouchers issue subsidy to the applicant household. This means that the assistance can be moved around to different locations, including different counties and states.
- Application will be placed on the waiting list by DATE and TIME of application and any PREFERENCES.
- A voucher is issued allowing a qualified family to search for affordable housing within program requirements, policies, and regulations.
- A criminal background check is conducted on every adult member of an applicant's household at the time a voucher becomes available.
- RHA estimates the waiting list for Section 8 to be **approximately 3-7 years** from date of application.

PROJECT BASED VOUCHERS

RHA has started issuing project based Section 8 vouchers which differ from the housing choice vouchers.

- Project Based Vouchers issue subsidy to a *specific address* and can only be used at that particular location.
- PBVs cannot be transferred to other locations. PBV residents may be able to receive a HCV in order to move if certain criteria are met.
- Applying for a project based voucher means that you may be matched with properties owned by private property owners who have a current agreement with RHA.
- Applying for a RAD project based voucher means that you may be matched to a unit at Valleybrook, Terrace Park, Meadow Ridge or Berkshire Village communities.

PUBLIC HOUSING BASICS

Public Housing is a subsidized rental assistance program for low to moderate income renters where housing is owned and managed by RHA.

- Application will be placed on a waiting list determined by DATE and TIME of application, BEDROOM SIZE and supported PREFERENCE.
- Qualified applicants are paired with a unit that meets their needs at the time their name reaches the top of the waiting list. RHA is not able to predict which community will have space available at the time of assignment.
- Applicants are *not* able to choose the community in which they prefer to be housed.
- A criminal background and credit check is conducted on every adult member of an applicant's household at the time the application is screened for eligibility.
- RHA estimates the waiting list for Public Housing to be **approximately 2-5 years** from date of application.
- By applying for Public Housing, you are applying for housing in the following communities: Kentwood, The Oaks, Mayview, Heritage Park, Birchwood, Eastwood Court, Stonecrest, Glenwood Towers and Carriage House.
- Public Housing communities contain a variety of bedroom sizes and unit styles.
- Elderly and near-elderly households may be assigned to senior living high-rise communities.
- All RHA public housing is smoke-free and the use of tobacco and other lit inhalants is prohibited.

INCENTIVE PUBLIC HOUSING

RHA supports initiatives that reward and encourage the working families of public housing. For this reason, RHA offers incentive public housing at four of its properties. The incentive public housing program resident are held to higher standards

than those in conventional public housing. These properties have additional qualifications and criteria including:

- The annual completion of financial literacy, job training program, or homeownership program.
- Credit score monitoring and counselling.
- Families who are housed under the work requirement must maintain employment of no less than 35 hours per week to remain in good standings, unless becoming elderly or disabled.
- Incentive public housing offers applicants a one-time residency with a 10-year cumulative time limit.
- Single family homes may require residents to perform landscaping and upkeep the yard.

Incentive Public Housing applications for Capitol Park, Chavis Heights, Scattered Sites and Walnut Terrace can be found at the RHA main office located at 900 Haynes Street and on RHA's website, www.rhaonline.com. Questions about this program should be directed to Housing Management at (919) 508-1201 or info@rhaonline.com.

ELIGIBILITY. Applicants will be screened for program eligibility and must meet all the following criteria:

- Qualify as an eligible family or person.
- Household income must be within limits as established by HUD for this area, with adjustments for smaller and larger families.
- Meet citizenship/eligible immigrant criteria.
- Provide all necessary documentation including Social Security numbers and birth certificates.
- Sign consent authorization documents.

COMPUTATION OF RENT. Rent determinations will be calculated and established at the time that housing assistance is offered. Eligible families will have their monthly rent set to one of the following: the greater of 30 percent of their monthly-adjusted income or 10% of unadjusted monthly income, established welfare rent, or 80 percent of the most current Fair Market rent minus utility allowance. Rent will not be set to an amount less than RHA's minimum rent standard of \$50. If utilities are not included in the rent, the family receives a rent credit equal to the RHA's estimate of the cost of a moderate utility consumption.

WHAT TO BRING TO AN INTAKE INTERVIEW

Please be prepared to bring COPIES of the items listed below for all family members and any other requested information to your interview once our office has contacted you for an intake orientation:

- Verification of current and anticipated household income
- Daycare verification
- Child Support printout (payment history for at least 1 year)
- Proof of medical expenses (elderly/disabled persons only)
- Award letters for SS/SSI and WFFA/AFDC
- Copies of Photo IDs for family member age 18 and older
- Retirement benefits notice
- Unemployment benefits notice
- Four (4) consecutive paycheck stubs
- Copies of Birth Certificates
- Copies of Social Security Cards

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